

## **COLLEGE HOUSE FELLOW APPLICANT QUESTIONNAIRE For Academic Year 2022-2023**

We are seeking Fellow applicants for several open positions.

### **Application Procedures**

1. All Fellow applicants must submit a cv/resume and a completed questionnaire to Karu Kozuma, Executive Director for CHAS (kozuma@upenn.edu)
2. Please submit this information as soon as possible but no later than January 31, 2022 for full consideration.

### **Appointment Process**

1. All completed applications are submitted to the Undergraduate Dean who determine which applicants will be part of the candidate pool for Houses to consider.
2. Once the pool has been determined candidate information is sent to those Houses with vacancies.
3. Each House then reviews the candidates and determines which candidates they would like to interview.
4. The House interview usually consists of the House Faculty Director, House Fellows, House Director, RA/GRA staff and some other residents.
5. The Faculty Director of College Houses and Academic Services may meet with the candidates.
6. Once interviewing has been completed the House staff forward a recommendation to the CHAS Faculty Director for review, who together with the Deputy Provost review the Fellows.
7. The Deputy Provost appoints Faculty Fellows in consultation with the Provost.

A College House Fellow is one of several faculty members within a College House. The House Faculty Director is the senior leader for all matters related to intellectual life within a House and serves as a mentor to the House Fellows and partners with the House Director in establishing overall programmatic goals for the house. The House Fellows assist in the overall programming efforts within the House, especially those that influence academic and intellectual life within the residential community.

We anticipate that the appointment of new House Fellows will occur in April so that the Fellows can work with the Faculty Director and House Director to begin planning for the next academic year.

Please review the College House Fellow position description for more detailed information and visit the College Houses & Academic Services web site for detailed information regarding College Houses at Penn. If you have any questions about process or the role of faculty in CHAS please contact CHAS Faculty Director Dr. Lisa Lewis at [lisal@nursing.upenn.edu](mailto:lisal@nursing.upenn.edu).

### **College House Fellow Applicant Questionnaire**

In answering the following questions, think about your own experience as an undergraduate and what interactions you had or would like to have had with faculty. Please also consider your own engagement with Penn students and how that has prepared you for being a faculty in residence with our

undergraduates. Certainly if you have served in a similar position at another institution you should draw upon that experience. You may be familiar with Penn's College House system due to involvement of colleagues who are or have been in the system, or you may have participated in a program in one of our Houses.

1. Why are you interested in this service opportunity? What do you hope to contribute to this experience? What do you hope to gain from the experience? What do you think resident students will derive from their interactions with you?
2. Describe your experience working with undergraduate students. Please consider addressing how you interact with students both in and out of the classroom and how might those activities inform what you do in a residential setting?
3. Experience suggests that students are often initially reluctant to approach House faculty. How might you help ease their hesitation to make yourself both accessible and visible to your residents?
4. We strongly encourage Fellows to teach in the House. What courses do you teach that might be offered within the House setting? What interests do you have that might contribute to a new course to be offered in this environment, for credit or not? For example: you love science fiction and would love to engage a group of students in an ongoing discussion around this interest.
5. The House Fellow is expected to offer programs and other opportunities for social and community interaction within the house in partnership with the House Director, Faculty Director and RAs. These may be simply for community building purposes or designed around a topic such as how to engage in research, politics or ethical decision-making. What specific programs, activities or events might you offer that draws upon your personal and professional interests and expertise?
6. Faculty Fellows are appointed for a two-year renewable term. Do you anticipate taking a leave, sabbatical or any significant time away from campus during the next two years?