

## **COLLEGE HOUSE FACULTY DIRECTOR APPLICANT QUESTIONNAIRE**

### **For Term Starting 2023-2024**

We are seeking College House Faculty Director applicants for several open positions.

#### **Application Procedures**

1. All Faculty Director applicants must submit a CV/resume and a completed questionnaire (see questions below) to Karu Kozuma, Executive Director of College Houses ([kozuma@upenn.edu](mailto:kozuma@upenn.edu)).
2. Please submit this information as soon as possible but no later than January 31, 2023 for full consideration.

#### **Appointment Process**

1. All completed applications from candidates who are not currently faculty in CHAS are reviewed by the Undergraduate Deans before being considered for the appointment.
2. The Faculty Director and Executive Director of College Houses and Academic Services will review all applications and may meet with the candidates.
3. They will make recommendations to the Provost who appoints the Faculty Director to each House for a four-year term.

The House Faculty Director is the senior leader for all matters related to intellectual life within a House and serves as a mentor to the College House Fellows and partners with the House Director in establishing overall programmatic goals for the House. The College House Fellows assist in the overall programming efforts within the House, especially those that influence academic and intellectual life within the residential community.

We anticipate that the appointment of new House Faculty Directors will occur in February so that they can help review Fellows and can then work with the House Director to begin planning for the next academic year.

Please review the College House Faculty Director position description for more detailed information and visit the College Houses & Academic Services web site for detailed information regarding College Houses at Penn. If you have any questions about process or the role of faculty in CHAS, please contact CHAS Faculty Director Dr. Deven Patel at [devenp@upenn.edu](mailto:devenp@upenn.edu).

#### **College House Faculty Director Applicant Questionnaire**

1. As a current or former CHAS Faculty Director or Fellow, please describe what you have learned through that experience about our undergraduates and how this experience has informed your teaching and/or scholarly work.
2. Describe how you view effective collaboration with staff you do not directly supervise. What have you learned from your current role(s) that will inform your role as Faculty Director of a House?
3. Houses offer many programs designed by the House Director, RAs, and/or the resident faculty. What specific programs, activities and/or events do you plan to offer that draws upon your personal and/or professional interests and expertise?

4. Experience suggests that students are often reluctant to approach House faculty. How will you work to make yourself and other members of the senior staff accessible and visible to residents?
5. How will you mentor the College House Fellows? How will you support and contribute to an effective senior management group composed of yourself, the Fellows, and the House Director?
6. Please describe what draws you to the House(s) you are applying to serve as Faculty Director – what specifically about that House appeals to you? What elements of its programs, culture, or mission are you best suited to help lead and why? If you wish to be considered for more than one House, please provide an answer for each House in which you are interested.
7. The Provost appoints the Faculty Director to a four-year renewable term. Do you anticipate taking a leave, sabbatical, or any significant time away from campus during the next four years?

11.14.2022 – CRB/KK