

COLLEGE HOUSE / RESEARCH PROGRAM

Research Fellowship - Expectations and Responsibilities

Spring Semester: Engaging Your House and Cohort

- ☐ Attend meeting with CHAS Director to review program and complete paperwork
- ☐ Attend ALL Spring CHRP meetings:
 - **Workshop 1 (January):** Introductory Meeting. Getting to know your cohort/Application of knowledge and articulating the social and personal values that inspire your research
Assignment 1: Complete online Responsible Conduct of Research (RCR) training before next workshop
 RCR training information can be found at www.citiprogram.org. You must login and register as an affiliate of the University of Pennsylvania, select “Add a course or update your learner groups,” and select the **basic RCR training entitled “Responsible Conduct of Research (RCR) for all other individuals, including NSF and NIH funded students and trainees.”** Then choose the **one specific training** that is most closely aligned with your project: **Biomedical Research, Engineering, Humanities, Physical Sciences, or Social, Behavioral, and Education (SBE) Sciences.** If you have any doubt about which area is the most appropriate training, please consult with your mentor. Note that RCR training will require several hours, so you should plan accordingly.
 - **Workshop 2 (February):** Discovery of knowledge and experiencing research challenges – Using visuals in research ***Assignment: Review Institutional Research Board (IRB) requirements***
 - **Workshop 3 (April):** Technology and library resources on campus (Weigle Info. Commons, Penn Libraries)
Assignment: Consider CURF poster requirements
 Schedule meeting(s) with House Fellows and/or House Director to discuss your research and how to engage your House with the opportunities available through the Center for Undergraduate Research and Fellowships (CURF)
- ☐ Attend consultation appointment with specialist research librarian (spring or summer if in Philadelphia)
- ☐ Decide your Summer research plan

Summer: Research on Your Own

Fall Semester: Disseminating Your Research

- ☐ Attend CURF Open House and Research Expo at the beginning of the semester with your poster
- ☐ Attend an individual meeting with CHAS Director to review involvement and provide updates on research progress
- ☐ Attend Fall CHRP dinner meetings:
 - **Workshop 5 (September):** Communicating your knowledge through public speaking (CWIC – available for 1:1 meetings) ***Assignment: Write an elevator pitch of your research project to bring to next workshop***
 - **Workshop 4 (October):** Integration of knowledge and encountering the boundaries of your discipline(s), including the adventures of publishing.
Assignment: Create an outline of a 5-minute presentation on your current research for CHAS Research Showcase
 - **CHAS – RESEARCH SHOWCASE (end October)**
 - **Workshop 6 (November):** Next Steps: Grant Writing and Fellowships
- ☐ Send update and thank you to the House Fellows in the College House that sponsored you
- ☐ Attend an exit interview with CHAS Director to reflect on program experience