
College House Cup – Reps Info Sheet (2019-2020)

Cup Reps assist in the marketing, registration, and implementation of College House Cup programming, which consists of Intramural Sports, one-day events coordinated by the Department of Recreation, and one-day special events hosted by CHAS. **Each College House must have *at least ONE* representative that works on CHAS Special Events and IM Sports.** Multiple people from one House may serve to help the Cup Committee at-large. Any student or staff member can serve in the position(s) for their House. Responsibilities include:

- Visit the College Houses & Academic Services website and review pertinent info about the House Cup
- Become acquainted with www.imleagues.com (Penn's online intramural registration system)
- Serve as Captain (or Co-Captain) for in-House IM teams registered in the College House Division
- Work with the House Office to notify residents of events and registration info
- Work with the House Office to market College House Cup intramurals and special events
- Attend workshops with other members of the Cup Committee to develop strategies for success
- Attend periodic Captains' meetings (or send another representative to attend) for IM programs
- Attend monthly Committee meetings to brainstorm and prepare for future programs
- Maintain communication with Rec and Co-Captains regarding schedules, forfeits, and results

CUP REPS BUILD COMMUNITY BY LEADING THEIR HOUSE TO VICTORY. TOP HOUSES WILL BE RECOGNIZED FOR THEIR EFFORTS WITH SPECIALIZED CELEBRATIONS!

Important Dates: **subject to change with advance notice*

	Date
Committee Meeting	September 5 th , 7:00 PM
Cup Rep Workshop	Late October
Fall Closing & Dinner	Early December
Spring Opening	Mid-January
Cup Rep Workshop	Late February
Spring Closing & Dinner	Mid-April

Cup Contact List:

Special Events, Website, Logistics, Rankings: Chi Chan @ CHAS, clchan@gse.upenn.edu
IMS, Captain's Meetings, Forfeits, Schedules: Patrick Shank @ PennRec, pshank@upenn.edu

Committee Coordinators: Chi Chan, Ryan Keytack, Patrick Shank

Committee Email List: cupreps@lists.upenn.edu

ONE-DAY SPECIAL EVENTS

CHAS and PennRec both host one-day special events that award points contributed towards the College House Cup competition. As a Cup Rep, the commitment for each event includes approximately 1-2 hours of recruitment and marketing in your House, plus expected attendance at each event (ranging from 1-3 hours).

Houses can earn points for two different types of one-day events:

- **Participation Only Events (PO):** Any House that has 5 or more residents participate in an event together will automatically earn 10 points.
- **Competition Based Events (CB):** Any event where teams compete for ranking. Each House that participates will receive participation points.
 - 1st Place: 30 points
 - 2nd Place: 20 points
 - 3rd Place: 15 points
 - House Participation in Event: 10 points for any House that participates and does not place

PENNREC INTRAMURAL (IM) SPORTS

In addition to the one-day events that CHAS and PennRec host, there are season-long intramural sports that students from the College Houses can register to compete in as part of the College House Cup. As a Cup Rep for PennRec Special Events/Intramural Sports, you must create an [online account](#), where you will assist residents who wish to participate in an IM sports league. Time commitment includes 2-3 hours of recruitment and marketing prior to the registration date of each IM sport. In addition, Cup Reps must ensure that teams gather and attend each game as per the PennRec schedule (an additional 1-3 hours per week). You are welcome to play on your house team but that is not a requirement of the Cup Rep role.

College House Cup Competition Points

- 1st Place: 70 points
- 2nd Place: 50 points
- 3rd & 4th Place: 40 points
- House Participation in Event: 25 points for any House that participates and does not place

Registration & Rules

- All teams and player registration should take place at www.imleagues.com/upenn/registration
- In order to become approved to compete, all teams must have twice the minimum required players registered on imleagues.com (i.e. 10 players for flag football)
- The College House Division includes competitive and recreational, gender-neutral teams
- A maximum of two teams are permitted per house. Additional teams are encouraged to register and play in the competitive, single gender or co-rec leagues. However, those teams will need to submit their own \$100 performance bond as the College Houses will not cover their fee
- Players may play on one College House, one co-rec, and one single gender team

Defaults, Forfeits, & Performance Bonds for PennRec Events

- **Default:** Department of Recreation is notified by 5pm the day before the game that their team will not have the minimum number of players
- **Forfeit:** Team fails to show up to a game with a minimum number of players and the Department of Recreation does not receive notice by 5pm the day before the game
- **Default and Forfeit Guidelines:** A first forfeit will disqualify a team from playoff eligibility. After the second forfeit, the team is removed from the league. All teams are allowed one default without any penalization. After the second default, the team may continue with the season but is ineligible for the playoffs.